

**MINUTES OF THE WORK SESSION OF  
THE BOARD OF TRUSTEES  
WEDNESDAY, JULY 6, 2022**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, July 6, 2022 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees Judith C. Ogden; L. Gordon Van Vechten and Trustee Jeffrey D. Fischer. Also in attendance Village Administrator/Clerk, Margaret O’Keefe and Village Treasurer, Patricia Mulderig. Not in attendance Police Chief, Charles M. Lohmann; Building Inspector, Robert O’Shea and Village Attorney, Anthony S. Guardino and Co-Counsel, Philip Butler.

**1. Mayor – Douglas A. Dahlgard**

- Stony Brook Harbor Marsh Restoration. Discussion ensued. No action taken.
- Arbor Day Celebration will be held in the Fall; date to be determined. No action taken.
- Building Department Software. Discussion ensued. No action taken.
- Discussion regarding security cameras and buzzer systems. Village Clerk and Trustee Fischer to estimate costs.
- Special Use Permit- Birdsfoot Farm. Per Code, the Trustees are referring the request to the Planning board for comment. No further action taken.
- Additional Court Sessions to be held on September 29th & October 27th. No action taken.
- The public hearing of the Special Use permit submitted by the Monastery of the Glorious Ascension will reconvene on August 17, 2022, at 7 PM, Village Hall. No action taken.

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted:

**RESOLUTION #063-22**

**RESOLVED**, to adopt Abstracts #127655 through and including #127661 in the total amount of \$25,721.38 paid from the General Fund.

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted:

**RESOLUTION #064-22**

**RESOLVED**, the Village Treasurer is authorized and directed to release payment as follows:

Dime Bank	\$1,166.93
Winter Brothers	\$ 67.53
Parts Authority	\$ 127.95
Farrell Fritz T&A	\$ 624.28
Gathman & Bennet	\$ 220.00
Total	<u>\$2,206.69</u>

- The Village Clerk polled the Trustees to ensure that there is No Conflict between the Board of Trustees members and First Nation Bank of Long Island:

Mayor Douglas Dahlgard - No Conflict  
Deputy Mayor Daniel White - No Conflict  
Trustee Judith Ogden - No Conflict  
Trustee Gordon Van Vechten - No Conflict  
Trustees Jeffrey Fischer - No Conflict

- Summer and Fall highway activities discussed. No action taken.

It was, upon motion by Mayor Dahlgard, second by Deputy Mayor White and unanimously adopted, to enter into Executive Session at 8:37 PM to discuss personnel.

- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #065-22**  
**WHEREAS**, extenuating circumstances caused by the COVID-19 pandemic delayed Highway Crew Leader Frank Prinzevalli to use accrued vacation time,  
**BE IT RESOLVED**, the Board of Trustees hereby allows Frank Prinzevalli, Highway Crew Leader to rollover the remainder of his accrued vacation time until August 31, 2022.
- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted:  
**RESOLUTION #066-22**  
**WHEREAS**, extenuating circumstances caused by the COVID-19 pandemic depleted Steven Nater's benefits time,  
**BE IT RESOLVED**, the Board of Trustees hereby allows the donation of 2022 benefit time from fellow colleagues to Mr. Nater,  
**BE IT FURTHER RESOLVED**, to accept the transfer of 2022 sick time benefits to Steven Nater from the following employees Frank Prinzevalli, Highway Crew Leader donation of 8 hours, Margaret O'Keefe donation of 4 hours, and Patricia Mulderig donation of 4 hours.

It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted, to move back to public session.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted, to adjourn the meeting at 9:08 PM.

Respectfully Submitted,

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Margaret O'Keefe  
Village Administrator/Clerk